

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, September 10, 2015

COMMUNITY TREATMENT CENTER, ROOM 365

3150 GERSHWIN DRIVE, GREEN BAY, WI 54311

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of August 14, 2015 Human Services Board Meeting.
4. Executive Director's Report.
5. Review and Endorsement of Proposed 2016 Budget.
6. Administrator Report (CTC).
 - a. NPC Monthly Report.
 - b. QAPI Summary Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
9. *Request for New Non-Continuous Vendor.
10. *Request for New Vendor Contract.
11. Other Matters.
12. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 13, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Laundrie,
Helen Smits, JoAnn Grashberger

Also Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Lana Cheslock, Children, Youth & Families Manager
Gena Schupp, Child Protection Supervisor
John Bushmaker, Child Protection Supervisor
Kevin Brennan, Child Protection Supervisor
Lauren Krukowski, Child Protection Supervisor
Melinda Mommaerts, Child Protection Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

GRASCHBERGER/HYLAND moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of July 9, 2015 Human Services Board Meeting:

LAUNDRIE/HYLAND moved to approve the minutes dated July 9, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

4. Presentation re: Child Protection:

The board was given a handout from the Child Protection Unit (attached). Children, Youth & Families Manager Cheslock gave an overview. Cheslock as well as the five Child Protection Supervisors gave the presentation. They took a case from the referral through current state.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Administrator Report (CTC):

The Bay Haven Admission Criteria, the NPC monthly report and the QAPI summary report were submitted with the board packet agenda.

LAUNDRIE/GRASCHBERGER moved to approve the Bay Haven admission criteria. Motion was carried unanimously.

HUXFORD/HYLAND moved to receive items 6b and 6c and place on file. Motion was carried unanimously.

7. Financial Report:

A financial report was submitted with the board packet agenda.

GRASCHBERGER/HYLAND moved to receive and place on file. Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

11. Other Matters:

Next Meeting: Thursday, September 10, 2015
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

LAUNDRIE/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:24 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

Brown County Child Protection Overview

Brown County Child Protection continues to adjust to the ever changing needs of the community with regards to child safety. Although we have seen consistency in the number of child neglect and abuse referrals since the initial rise in 2011-2012, we are still significantly impacted by this increase. From 2013 to 2015 there was an immediate impact on the initial assessment unit as a result of the spike in referrals. Subsequently, during this same time frame, we have seen a consistent rise in the amount of ongoing cases and are reaching a breaking point of our ability and capacity to maintain at the level needed to adhere to Wisconsin Standards and Statutes.

Purpose and Scope of Child Protective Services

Child Protective Services (CPS) is a specialized field of the Child Welfare System. CPS intervention is warranted whenever there is a report that a child may be unsafe, abused or neglected, or be at risk of abuse or neglect. The purpose of the CPS system is to identify and alter family conditions that make children unsafe or place them at risk for abuse or neglect. The scope of Child Protective Services includes Access, Initial Assessment, and Ongoing Services. CPS is an integrated system of intervention that identifies conditions that make children unsafe or that put children at risk of abuse or neglect and then provides services to families to assure that children are safe and protected. CPS accomplishes this by receiving and responding to reports of abuse or neglect, conducting initial and family assessments, developing and implementing protective, safety and case plans, and providing services and case management until cases can be safely closed. The goal of the child protective services system is to support parents/caregivers in making necessary changes to assure that their children are safe and protected.

Child Protection is guided by Standards set forth by the Wisconsin Department of Children and Families. Embodied in these Standards are the following beliefs:

- All children deserve protection and a safe, permanent home. Public agencies are charged with responsibility to conduct a thorough initial assessment in response to screened in Child Protective Service reports in order to assure that children are safe and protected.
- Parents/caregivers are viewed as the primary authorities in the family and are most accountable for safety and security within the family home. A collaborative relationship between CPS and parents/caregivers is based on the principles of respect, honesty, equity, and self-determination.
- CPS is a government intervention. The primary function of initial assessment is to identify families who require support and services to assure child safety and protection.
- When a child has been maltreated by an individual outside of the family, CPS acts as consultants and advocates for the parents/caregivers in meeting their child's need.

CPS Access & Initial Assessment

CPS Access means the function of the agency to gather information leading to a determination of the need for CPS intervention. This function determines screen in or screen out of cases.

Screen in/screen out means the decision to accept or not accept a report of alleged child maltreatment or threatened maltreatment for assessment/investigation, based on whether the allegation, if true, meets statutory definitions of child maltreatment and threatened maltreatment. A report that is "screened in" is accepted for assessment/investigation. A report that is "screened out" is closed without an assessment/investigation.

Initial Assessment refers a comprehensive assessment of individual and family conditions, functioning, and dynamics in response to a report of alleged child maltreatment and includes the CPS investigation process as defined in s. 48.981(3)(c), Stats.

In 2014, Brown County received 4,785 referrals. 1,768 were assigned to an Initial Assessment worker.

As of July 6 in 2015, Brown County received 2,506 referrals. 878 were assigned to an Initial Assessment worker.

CPS Ongoing

Ongoing services worker means the person who is responsible for the management of a case after initial assessment/investigation. In counties where a team may be assigned a case, ongoing services worker means the individual who is primarily responsible for the case.

Number of children on a Child in Need of Protection and Services (CHIPS) Order: Approximately 350

CPS Out of Home Care (Foster Care)

Out-of-home care means care provided in a foster home, treatment foster home, group home, residential care center for children and youth, secure detention facility or shelter care facility to a child for whom a permanency plan is required but does not include care provided in a secured correctional facility as defined under s.938.02(15m), Stats.

Total Number of Children in Out of Home Care: 220

Number of Children in a foster home (non-relative, TFC non relative): 79

Number of Children w/ a relative: (foster care-relative/kinship/kinship non paid/TFC relative): 110

Number of Children in a treatment facility: 9

Number of children in "other" placements (shelter care, Detention, AWOL): 12

Trial Reunification: 10

Voluntary Kinship: 315 & Court Ordered Kinship: 71

There are approximately 600 children living in out of home placements in Brown County.

Approximately 158 children in our county reached some type of permanency from January 2015 to current.

This includes: Reunification to a parent (90), Termination of Parental Rights/Adoption (12), Transfer of Guardianship (42), Independent Living /Other (24).

Statutory Definitions of Abuse and Neglect

Statutory Definitions of Abuse and Neglect Physical Abuse [Physical abuse] is defined in s. 48.02(1)(a), Stats., as "Physical injury inflicted on a child by other than accidental means." "'Physical injury' includes but is not limited to lacerations, fractured bones, burns, internal injuries, severe or frequent bruising or great bodily harm as defined under s. 939.22(14)." [Ref. s. 48.02(14g), Stats.]

Neglect Neglect is defined in s. 48.981(1)(d), Stats., as "failure, refusal or inability on the part of a caregiver [as defined in s. 48.981(1)(am), Stats.], for reasons other than poverty, to provide necessary care, food, clothing, medical or dental care or shelter so as to seriously endanger the physical health of the child."

Sexual Abuse [Sexual abuse] is defined in s. 48.02(1), Stats., as: 1) "Sexual intercourse or sexual contact under s. 940.225, 948.02 or 948.025." [Ref. s. 48.02(1)(b), Stats.] Section 940.225, Stats., addresses sexual assault of any person, and therefore includes sexual assault of a child aged 16 or 17 years old or less.

Emotional Damage is defined as "emotional damage for which the child's parent, guardian or legal custodian has neglected, refused or been unable for reasons other than poverty to obtain the necessary treatment or to take steps to ameliorate the symptoms". [Ref. s. 48.02(1)(gm), Stats.] "'Emotional damage' means harm to a child's psychological or intellectual functioning. 'Emotional damage' shall be evidenced by one or more of the following characteristics exhibited to a severe degree: anxiety; depression; withdrawal; outward aggressive behavior; or a substantial or observable change in behavior, emotional response or cognition that is not within the normal range for the child's age and stage of development." [Ref. s. 48.02(5j), Stats.]

Contact Information:

Manager: Lana Cheslock, 920-448-6176, Cheslock_LC@co.brown.wi.us

CPS Intake: Lauren Krukowski, 920-448-6139, Krukowski_LM@co.brown.wi.us

CPS Intake: Melinda Mommaerts, 920-448-6015, Mommaerts_ML@co.brown.wi.us

CPS Ongoing: John Bushmaker, 920-448-6019, Bushmaker_JP@co.brown.wi.us

CPS Ongoing: Kevin Brennan, 920-448-6010, Brennan_KP@co.brown.wi.us

Foster Care & Family Support: Gena Schupp, 920-448-6252, Schupp_GM@co.brown.wi.us

NPC Monthly Report

1. **Patient Care Issues-** There are no new concerns to report.
2. **Contracted Services Issues-** There are no new concerns to report with contracted services. Streus pharmacy continues to perform weekly audits on the medication systems at Nicolet. We are meeting to review those results on a monthly basis at our QAPI meeting. The hospital will be seeking RFPs prior to March 1, 2016 for a July 1, 2016 implementation date on pharmacy contracted services that will include an Automated Medication Dispensing System as part of the RFP request.
3. **Summary of patient complaints-** There were no client complaints to report.
4. **Federal/State Regulatory Concerns-** A DQA inspection was completed by DHS on 08/06/2015 with Nicolet's Chapter 75.06 certification for CSAS – Medically Managed Inpatient Detox Certification licensure. There were no citations and the program was recertified (note: clients are still required to have a primary mental health diagnosis for care and treatment in the inpatient hospital as the primary condition for admission).

A DQA inspection was completed by DHS on 08/06/2015 to review the Chapter 34 – Emergency Mental Health Services program on Bay Haven's CBRF. There were no citations noted and the program has been recertified.

5. **Approval of Medical Staff appointments-** There are no new medical staff appointment requests this month.
6. **Other Business-** Our proposed budget reductions for 2016 for the CTC include: reducing our utilization in special pay and on-call spending, a reduction in our budgeted RN Campus Charge positions, elimination of the ADON position at Bayshore Village, reducing our un-filled receptionist FTE, and the elimination of the CNA float position FTE in the organization.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

QAPI Summary Report
Nicolet Psychiatric Center
Prepared on September 1, 2015

Submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator
Meghann Reetz-Norton, Quality Assurance Coordinator

Quality Assurance and Performant Improvement (QAPI) meetings are currently held monthly at BCCTC and include representation from administration, medical staff, nursing, social services, food/nutrition services, health information management, laboratory services, housekeeping services, facilities maintenance, billing services, electronic medical record systems, pharmacy, and the human services board. The most recent meeting was held on August 26, 2015 to review July's data. The next meeting is scheduled for September 23, 2015 and will be a monthly meeting to review August's data. Below is a summary of the main areas of focus reviewed at the QAPI committee meetings.

Root Cause Analysis/Sentinel Events

There were no sentinel events to review for July on NPC.

Pharmacy

Pharmacy meetings have been transitioned from weekly to monthly with the DONs, Administrator, and Streu's Pharmacy representative. Pharmacy audits will continue on a weekly basis, with the results being reviewed with the Director of Nursing for the Hospital and Nursing Home.

Contingency medications and the medication storage room continue to be audited weekly with positive results that meet the goals of the facility. The reconciliation of contingency medications and tracking of medication errors also continues to be audited with results meeting the current goals of the facility. The facility is planning to move forward with an automated medication dispensing system in July 2016.

Infection Control

Infection control data continues to be monitored and reported on regularly at monthly Infection Control meetings as well as at monthly and quarterly QAPI meetings. Infection rates and prescribed antibiotic use continues to be within acceptable limits as defined by the hospital staff. There have not been any infection outbreaks on the hospital. Infection control education has been added to Relias learning and will be monitored for compliance by the Staff Educator.

Treatment and Discharge Planning

A minimum number of five charts per week are audited to ensure that treatment plans are initiated within 24 hours of admission and that treatment plans are individualized with the inclusion of interdisciplinary approaches and discharge planning. The treatment plan process continues to improve towards the facilities goal. Areas of improvement with treatment planning and discharge planning include utilizing long term goals and 1:1 interactions as well as properly using the medical record

software to enter goals and interventions. Education has also been completed with the staff to help facilitate this process. Compliance continues to trend upward towards facility goals to exceed 95 % compliance in all areas of the medical chart audit.

Psychosocial Assessments

A minimum number of five charts per week are audited to ensure that the psychosocial assessment is entered into the medical record within 24 hours and that the content is appropriate. These audits show improvement and met the facilities goal for compliance.

Hospital Group Participation Audits

A minimum number of five charts per week are audited to ensure that the hospital group participation documentation is being properly recorded in the medical record and that alternatives are being offered if groups are declined or missed. The group schedule has been updated to include groups led by social workers, COTAs, nursing staff, and registered dietitians. Group participation documentation rates met the facility goal for the month.

H&P Medical Record Audits

H&P compliance continues to improve so that H&Ps are recorded in the medical record within 24 hours or documentation of refusal is noted. Education has been completed with the NP's related to this process. We are meeting the target compliance goals.

BID Form Audits

Background Information Disclosure (BID) forms are completed on hire and every four years after. Staff members who have not had a recent BID form are identified and then required to complete a new BID form. This audit is complete. All BIDs are up to date. Human Resources have been given a spreadsheet for future compliance to ensure this process maintains compliance. The QAPI team will continue to monitor a small sample of files to ensure continued compliance.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

Meghann Reetz-Norton, MPH, RD, CD: Nutritional Services Manager and Quality Assurance Coordinator

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6064 Fax (920) 448-6166

Eric Johnson, Finance Manager

To: Human Services Board, Human Services Committee

Date: September 1, 2015

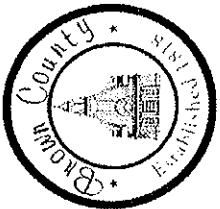
Subject: July 2015 financial results for Community Programs and Community Treatment Center

Community Programs is near budget for the year through 7/31/15 with total Expenses of \$53,662,312 compared to Revenues of \$53,442,916 for an overall variance of \$183,396 or 0.3%. The total 2015 Amended Budget reflects an anticipated deficit of \$1,907,986 which includes Family Care maintenance of effort contributions to the State of \$3,399,063 and a related reduction in operating costs. Because of a later than expected transition to Family Care the liability for 2015 will instead be \$1,942,566 and begin accruing in July 2015. This shorter year for Family Care is why YTD percentages appear to be elevated. Revenues are at 68% of budget YTD slightly higher than expenses at 66% of budget which is favorable at this point in the year.

The Community Treatment Center continues to reflect a significant unfavorable variance to budget through 7/31/15. Revenues are at 46% of budget YTD while expenses are at 58%. The main reason for lagging revenues is lower than anticipated census in both the hospital and CBRF. Expenses remained at budget due primarily to extra costs associated with the unexpected survey process and plan of correction activities earlier in the year. However, during the last half of 2015 expenses are anticipated to decrease compared to the first half of the year with the latest year end projection for CTC showing an improvement in net results of approximately \$240,000.



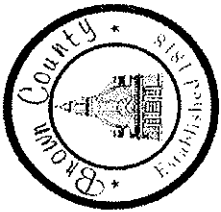
Turning
Brown
Green



Community Programs

Through 07/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property Taxes	15,060,752.00	.00	15,060,752.00	1,255,062.67		8,785,438.69	6,275,313.31	58	8,893,921.19
Intergov Revenue	43,793,652.00	18,127,755.00	61,921,407.00	3,898,080.34		43,465,325.08	18,456,081.92	70	44,584,339.20
Public Charges	1,960,068.00	.00	1,960,068.00	91,961.81		1,115,908.34	843,159.66	57	1,150,301.13
Miscellaneous Revenue	19,400.00	.00	19,400.00	7,071.89		57,338.20	(37,938.20)	296	9,175.42
Other Financing Sources	30,700.00	.00	30,700.00	2,558.00		17,906.00	12,794.00	58	31,259.04
REVENUE TOTALS	\$60,864,572.00	\$18,127,755.00	\$78,992,327.00	\$5,254,734.71		\$53,442,916.31	\$25,549,410.69	68%	\$54,668,995.98
EXPENSE									
Personnel Costs	18,252,054.00	991,250.00	19,243,304.00	1,539,642.99		11,130,998.38	8,112,305.62	58	11,212,253.38
Operating Expenses	44,450,998.00	17,125,204.00	61,576,202.00	3,803,534.83		31,161.74	42,482,286.58	69	43,467,795.01
Outlay	69,507.00	11,300.00	80,807.00	(240.00)		.00	13,027.90	16	(425.00)
EXPENSE TOTALS	\$62,772,559.00	\$18,127,754.00	\$80,900,313.00	\$5,342,937.82		\$31,161.74	\$27,242,838.40	66%	\$54,679,623.39
Fund 201 - CP Totals									
REVENUE TOTALS	60,864,572.00	18,127,755.00	78,992,327.00	5,254,734.71		53,442,916.31	25,549,410.69	68	54,668,995.98
EXPENSE TOTALS	62,772,559.00	18,127,754.00	80,900,313.00	5,342,937.82		31,161.74	27,242,838.40	66	54,679,623.39
Fund 201 - CP Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$88,203.11)		(\$31,161.74)	(\$1,693,427.71)		(\$10,627.41)
Grand Totals									
REVENUE TOTALS	60,864,572.00	18,127,755.00	78,992,327.00	5,254,734.71		53,442,916.31	25,549,410.69	68	54,668,995.98
EXPENSE TOTALS	62,772,559.00	18,127,754.00	80,900,313.00	5,342,937.82		31,161.74	27,242,838.40	66	54,679,623.39
Grand Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$88,203.11)		(\$31,161.74)	(\$1,693,427.71)		(\$10,627.41)



CTC Operating Results

Through 07/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property Taxes	2,578,283.00	.00	2,578,283.00	214,856.92	.00	1,503,998.44	1,074,284.56	58	1,515,072.44
Intergov Revenue	3,893,727.00	.00	3,893,727.00	378,200.25	.00	1,999,687.96	1,894,039.04	51	2,186,146.55
Public Charges	4,914,426.00	.00	4,914,426.00	237,433.22	.00	1,697,674.56	3,216,751.44	35	3,079,763.44
Miscellaneous Revenue	1,534,626.00	.00	1,534,626.00	103,621.33	.00	726,431.94	808,194.06	47	424,626.64
Other Financing Sources	.00	6,799.00	6,799.00	.00	.00	6,799.00	.00	100	10,186.00
REVENUE TOTALS	\$12,921,062.00	\$6,799.00	\$12,927,861.00	\$934,111.72	\$0.00	\$5,934,591.90	\$6,993,269.10	46%	\$7,215,795.07
EXPENSE									
Personal Costs	9,427,173.00	6,799.00	9,433,972.00	808,821.27	.00	5,371,589.35	4,062,382.65	57	5,648,587.42
Operating Expenses	4,290,189.00	.00	4,290,189.00	368,871.37	.00	2,547,987.69	1,742,201.31	59	2,556,238.77
Outlay	.00	.00	.00	(693.07)	.00	633.67	(633.67)	+++	.00
EXPENSE TOTALS	\$13,717,362.00	\$6,799.00	\$13,724,161.00	\$1,176,999.57	\$0.00	\$7,920,210.71	\$5,803,950.29	58%	\$8,204,826.19
Fund 630 - CTC Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	934,111.72	.00	5,934,591.90	6,993,269.10	46	7,215,795.07
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,176,999.57	.00	7,920,210.71	5,803,950.29	58	8,204,826.19
630 - CTC Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$242,887.85)	\$0.00	(\$1,985,618.81)	\$1,189,318.81		(\$989,031.12)
Grand Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	934,111.72	.00	5,934,591.90	6,993,269.10	46	7,215,795.07
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,176,999.57	.00	7,920,210.71	5,803,950.29	58	8,204,826.19
Grand Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$242,887.85)	\$0.00	(\$1,985,618.81)	\$1,189,318.81		(\$989,031.12)

**BROWN COUNTY COMMUNITY TREATMENT CENTER
AUGUST 2015 BAY HAVEN STATISTICS**

ADMISSIONS	August	YTD 2015	YTD 2014	AVERAGE DAILY CENSUS	August	YTD 2015	YTD 2014
Voluntary - Mental Illness	10	79	301	Bay Haven	1	1	5
Voluntary - Alcohol	0	0	0	TOTAL	1	1	5
Voluntary - AODA/Drug	0	0	0				
Police Protective Custody - Alcohol	0	0	0				
Commitment - Alcohol	0	0	0	INPATIENT SERVICE DAYS			
Commitment - Drug	0	0	0	Bay Haven	43	246	1276
Court-Ordered Evaluation	0	0	0	TOTAL	43	246	1276
Emergency Commitment- Alcohol	0	0	0				
Emergency Detention - Drug	0	0	0				
Emergency Detention - Mental Illness	0	0	1	BED OCCUPANCY			
Court Order Prelim. - Mental Illness	0	0	0	Bay Haven	9%	7%	35%
Court Order Prelim. - Alcohol	0	0	0	TOTAL (15 Beds)	9%	7%	35%
Court Order for Final Hearing	0	0	0				
Commitment - Mental Illness	0	0	0	DISCHARGES			
Return from Conditional Release	0	0	0	Bay Haven	8	77	297
Court Order Prelim. - Drug	0	0	0	TOTAL	8	77	297
Other	0	0	0				
TOTAL	10	79	302	DISCHARGE DAYS			
				Bay Haven	23	225	1287
ADMISSIONS BY UNITS				TOTAL	23	225	1287
Bay Haven	10	79	302				
TOTAL	10	79	302	AVERAGE LENGTH OF STAY			
				Bay Haven	3	3	4
ADMISSIONS BY COUNTY				TOTAL	3	3	4
Brown	9	61	247				
Door	1	3	7	AVERAGE LENGTH OF STAY BY COUNTY			
Kewaunee	0	4	4	Brown	4.5	3	4
Oconto	0	2	8	Door	3	3	4
Marinette	0	0	2	Kewaunee	0	1	8
Shawano	0	6	6	Oconto	0	0	3
Waupaca	0	0	0	Marinette	0	0	3
Menominee	0	1	0	Shawano	0	1	10
Outagamie	0	1	4	Waupaca	0	0	0
Manitowoc	0	1	19	Menominee	0	0	0
Winnebago	0	0	0	Outagamie	0	0	2
Other	0	0	5	Manitowoc	0	0	4
TOTAL	10	79	302	Winnebago	0	0	0
				Other	0	0	4
NEW ADMISSIONS				TOTAL	4	3	4
Bay Haven	5	56	193				
TOTAL	5	56	193	In/Outs	Current	YTD	2014
					0	0	0
READMIT WITHIN 30 DAYS							
Bay Haven	1	4	27				
TOTAL	1	4	27				

**BROWN COUNTY COMMUNITY TREATMENT CENTER
AUGUST 2015 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	August	YTD 2015	YTD 2014
Voluntary - Mental Illness	6	103	70
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	54	462	499
Court Order Prelim. - Mental Illness	0	0	4
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	8	4
Commitment - Mental Illness	0	0	0
Return from Conditional Release	8	55	61
Court Order Prelim. - Drug	0	0	0
Other	1	2	0
TOTAL	69	630	638

ADMISSIONS BY UNITS			
Nicolet	69	630	638
TOTAL	69	630	638

ADMISSIONS BY COUNTY			
Brown	51	435	385
Door	0	11	23
Kewaunee	1	15	18
Oconto	3	29	40
Marinette	2	22	24
Shawano	1	26	19
Waupaca	0	1	7
Menominee	0	3	6
Outagamie	4	9	11
Manitowoc	4	46	74
Winnebago	0	3	3
Other	3	30	28
TOTAL	69	630	638

NEW ADMISSIONS			
Nicolet	35	296	322
TOTAL	35	296	322

READMIT WITHIN 30 DAYS			
Nicolet	6	81	57
TOTAL	6	81	57

AVERAGE DAILY CENSUS	August	YTD 2015	YTD 2014
Nicolet	10	10	11
TOTAL	10	10	11

INPATIENT SERVICE DAYS			
Nicolet	322	2411	2667
TOTAL	322	2411	2667

BED OCCUPANCY			
Nicolet	65%	62%	69%
TOTAL (16 Beds)	65%	62%	69%

DISCHARGES			
Nicolet	72	634	635
TOTAL	72	634	635

DISCHARGE DAYS			
Nicolet	319	2376	2650
TOTAL	319	2376	2650

AVERAGE LENGTH OF STAY			
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	4	4
Door	0	2	4
Kewaunee	8	5	4
Oconto	4	4	4
Marinette	10	7	4
Shawano	3	5	4
Waupaca	0	0	5
Menominee	0	0	0
Outagamie	3	2	3
Manitowoc	8	7	5
Winnebago	0	0	2
Other	2	2	5
TOTAL	4	4	4

In/Outs	Current	YTD	2014
	3	41	27

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: August 2015

Voluntary Admissions	7
Involuntary Admissions	6
Voluntary Inpatient Days	73
Involuntary Inpatient Days	27
Voluntary Avg Length of Stay	4.53
Involuntary Avg Length of Stay	4.52

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301	272	-9.63%
September	437		
October	438		
November	413		
December	394		
Total	4864		

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108	91	-15.74%
September	154		
October	138		
November	113		
December	119		
Total	1669		

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	12/11/14	1/6/15	\$111,218	\$111,218
ADAMS, R AFH	12/11/14	12/22/14	\$27,049	\$27,049
ADULT CARE LIVING OF NE WI	11/20/14	12/8/14	\$205,640	\$205,640
ADRC	11/20/14	12/1/14	\$72,000	\$72,000
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/15/14	1/6/15	\$15,000	\$15,000
ADVOCATES, EXTENSION LLC	1/8/15	1/15/15	\$120,000	\$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	1/26/15	1/29/15	\$240,000	\$240,000
AGNESIAN HEALTHCARE INC	12/11/14	2/2/15	\$22,100	\$22,100
ALL ABOUT KIDS, INC.	12/15/14	1/12/15	\$130,800	\$130,800
AMERICAN FOUNDATION OF COUNSELING	4/14/15	4/20/15	\$100,000	\$100,000
ANGELS ON ARCADIAN	11/20/14	12/1/14	\$1,531,200	\$2,347,125
ANGELS TOUCH ASSISTED LIVING	11/20/14	1/6/15	\$175,000	\$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/20/14	12/18/14	\$445,641	\$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/15/14	1/12/15	\$180,000	\$180,000
ARTISAN ASSISTED LIVING	11/20/14	12/22/14	\$480,566	\$480,566
ARTS AFH	11/20/14	11/24/14	\$30,132	\$30,132
ASPIRO INC	1/8/15	1/19/15	\$3,396,518	\$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	2/9/15	4/27/15	\$40,000	\$40,000
BELLIN PSYCHIATRIC CENTER	3/16/15	3/26/15	\$10,000	\$10,000
BENNIN, MARILYN	12/15/14	1/26/15	\$9,000	\$9,000
BERGER AFH	11/20/14	11/24/14	\$67,120	\$67,120
BETHESDA	12/11/14	1/6/15	\$14,300	\$14,300
BIRCH CREEK	11/20/14	1/8/15	\$1,235,182	\$1,235,182
BISHOPS COURT	11/20/14	1/8/15	\$1,304,662	\$1,304,662
BOLL ADULT CARE CONCEPTS	12/22/14	1/6/15	\$825,000	\$825,000
BOURASSA AFH	11/20/14	12/9/14	\$18,720	\$18,720
BORNEMANN CBRF	12/11/14	1/6/15	\$282,919	\$282,919
BROTOLOC HEALTH CARE SYSTEMS	12/12/14	1/6/15	\$982,600	\$982,600
BRUNETTE AFH	11/20/14	12/1/14	\$52,152	\$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	11/20/14	12/4/14	\$273,214	\$273,214
BUSSE AFH	11/20/14	12/1/14	\$66,444	\$66,444
CAPELLE AFH	1/26/15	2/2/15	\$63,572	\$63,572
CARE FOR ALL AGES	12/18/14	1/8/15	\$156,000	\$156,000
CARRINGTON MANOR ASSISTED LIVING	11/20/14	11/25/14	\$92,628	\$92,628
CATHOLIC CHARITIES	12/15/14	12/22/14	\$173,406	\$173,406
CENTERPIECE LLC	12/11/14	12/18/14	\$150,000	\$150,000
CENTURY RIDGE OF GREEN BAY, INC.	11/20/14	12/1/14	\$387,932	\$387,932
CEREBRAL PALSY INC.	1/8/15	1/15/15	\$1,510,200	\$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	11/20/14	12/9/14	\$4,800	\$4,800
CHILDRENS SERVICE SOCIETY	12/15/14	1/15/15	\$25,000	\$25,000
CHRISTENSEN AFH	11/20/14	12/1/14	\$74,357	\$74,357
CLARITY CARE INC	11/20/14	12/18/14	\$1,838,347	\$1,894,734
COGNITIVE CONCEPTS	11/20/14	1/13/15	\$278,977	\$372,606
COMFORT KEEPERS	11/20/14	12/1/14	\$734,494	\$734,494
COMFORT KEEPERS	3/16/15	4/6/15	\$600,000	\$600,000
COMPASS DEVELOPMENT	11/20/14	1/15/15	\$1,198,927	\$1,198,927
COMPASS DEVELOPMENT SHC INC	11/20/14	1/15/15	\$500,000	\$500,000
CONLEY AFH	11/20/14	11/24/14	\$36,645	\$36,645
CONNECTIONS LLC	12/15/14	12/22/14	\$25,000	\$25,000
CURO CARE LLC	12/11/14	1/6/15	\$503,440	\$503,440
DARNELL RECEIVING HOME	12/15/14	2/2/15	\$13,140	\$15,878
DEATHERAGE-VELEKE AFH	11/20/14	12/1/14	\$20,759	\$20,759
DEBAERE AFH	11/20/14	12/11/14	\$69,240	\$69,240
DEER PATH ASSISTED LIVING INC	12/11/14	1/8/15	\$182,500	\$188,815
DENMARK SENIOR LIVING	7/15/15	7/20/15	\$7,500	\$7,500
DODGE COUNTY (DBA CLEARVIEW)	3/2/15	3/16/15	\$285,795	\$285,795
DORN AFH	11/20/14	12/2/14	\$22,008	\$22,008
DUNGARVIN WISCONSIN LLC	11/20/14	12/4/14	\$686,931	\$686,931
DYNAMIC FAMILY SOLUTIONS	12/15/14	1/6/15	\$59,400	\$139,400
EAST SHORE INDUSTRIES	11/20/14	12/1/14	\$46,594	\$46,594
ELSNER AFH	11/20/14	1/26/15	\$14,348	\$14,348
EMERALD SHORES	3/17/15	4/9/15	\$35,000	\$57,000
ENCOMPASS CHILD CARE	12/15/14	1/6/15	\$15,000	\$15,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ENGBERG AFH	11/20/14	12/1/14	\$39,216	\$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	12/15/14	1/6/15	\$2,173,415	\$2,273,415
FAMILY TRAINING PROGRAM	12/15/14	2/2/15	\$155,000	\$155,000
FENLON AFH	11/20/14	12/1/14	\$48,137	\$48,137
G & I OCHS INC.	11/20/14	12/1/14	\$1,936,174	\$1,936,174
GAUGER AFH	11/20/14	12/1/14	\$32,844	\$32,844
GOLDEN HOUSE	12/18/14	1/6/15	\$63,086	\$63,086
GOLTZ J. AFH	11/20/14	12/8/14	\$24,360	\$24,360
GONZALEZ AFH	12/18/14	1/19/15	\$79,062	\$79,062
GOODWILL INDUSTRIES	11/20/14	12/1/14	\$77,166	\$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	---	---	\$400,000	\$400,000
GRONSETH AFH	11/20/14	11/25/14	\$44,736	\$44,736
HARMONY LIVING CENTERS LLC	11/20/14	1/6/15	\$221,838	\$221,838
HAUGEN AFH	2/17/15	2/24/15	\$16,435	\$16,435
HEAD AFH	11/20/14	12/1/14	\$87,826	\$87,826
HELPING HANDS CAREGIVERS	11/20/14	12/1/14	\$350,000	\$350,000
HIETPAS AFH	11/20/14	12/1/14	\$24,992	\$24,992
HOEFT AFH	11/24/14	12/2/14	\$29,713	\$29,713
HOME INSTEAD SENIOR CARE	11/20/14	12/8/14	\$200,000	\$200,000
HOMES FOR INDEPENDENT LIVING	11/20/14	12/8/14	\$6,252,622	\$6,612,755
IMPROVED LIVING SERVICES	12/22/14	1/6/15	\$943,100	\$943,100
INFINITY CARE INC	11/20/14	12/1/14	\$380,128	\$380,128
INNOVATIVE COUNSELING(AUTISM)	12/15/14	2/5/15	\$50,000	\$50,000
INNOVATIVE SERVICES	2/9/15	2/23/15	\$13,430,200	\$13,430,200
INTERIM HEALTHCARE STAFFING	11/20/14	2/9/15	\$25,000	\$25,000
J & DEE INC.	11/20/14	12/1/14	\$1,821,000	\$1,821,000
JASMER AFH	12/11/14	1/6/15	\$13,608	\$13,608
KAKUK AFH	11/20/14	12/4/14	\$32,292	\$32,292
KCC FISCAL AGENT SERVICES	1/8/15	1/15/15	\$4,200,000	\$4,200,000
KCC SERVICES INC	11/20/14	11/25/14	\$2,000	\$2,000
KINDRED HEARTS	11/20/14	12/8/14	\$890,100	\$890,100
KLARKOWSKI AFH	12/11/14	2/3/15	\$22,932	\$37,300
KLECZKA-VOGEL AFH	11/20/14	12/4/14	\$77,376	\$77,376
KLEIN, DR. (AUTISM)	12/15/14	12/22/14	\$50,000	\$50,000
KPI INC	11/20/14	12/1/14	\$12,400	\$12,400
KRUEGER RECEIVING HOME	12/15/14	1/6/15	\$13,140	\$13,140
KUSKE AFH	11/20/14	11/24/14	\$25,692	\$25,692
LAD LAKE	12/22/14	1/6/15	\$40,000	\$40,000
LAKEWOOD ASSISTED LIVING	11/20/14	12/22/14	\$64,000	\$64,000
LAMERS BUS LINES, INC.	1/22/15	1/29/15	\$850,000	\$850,000
LANCASTER GARDENS	1/27/15	2/2/15	\$37,000	\$37,000
LAURENT AFH	11/20/14	12/9/14	\$50,352	\$50,352
LAURENT, SALLY AFH	5/5/15	5/11/15	\$12,432	\$12,432
LEVY, LYNN AFH	8/3/15		\$12,138	\$12,138
LISKA, JOANN	12/15/14	1/13/15	\$5,000	\$5,000
LUND VAN DYKE INC	12/18/14	1/6/15	\$210,000	\$210,000
LUTHERAN SOCIAL SERVICES	12/22/14	1/15/15	\$900,000	\$900,000
MACHT VILLAGE PROGRAMS INC	1/6/15	1/15/15	\$600,000	\$650,000
MARLA VIST MANOR ASSISTED LIVING	11/20/14	11/24/14	\$129,404	\$216,417
MARTIN AFH	11/20/14	12/8/14	\$19,509	\$19,509
MATTHEWS SENIOR LIVING	11/20/14	1/22/15	\$202,380	\$202,380
MCCORMICK MEMORIAL HOME	11/20/14	12/1/14	\$198,484	\$198,484
MEADOWLANDS	11/20/14	12/1/14	\$39,871	\$39,871
MELOHN AFH	4/23/15	5/4/15	\$23,712	\$23,712
MILQUETTE AFH	11/20/14	12/4/14	\$22,344	\$22,344
MORAINES RIDGE LLC	11/20/14	12/8/14	\$200,000	\$200,000
MYSTIC ACRES LLC	12/11/14	1/6/15	\$70,812	\$70,812
MYSTIC CREEK LLC	12/11/14	1/6/15	\$105,000	\$105,000
MYSTIC MEADOWS LLC	12/11/14	1/6/15	\$149,400	\$149,400
NEMETZ AFH	11/20/14	12/1/14	\$71,744	\$71,744
NEW COMMUNITY SHELTER INC	12/15/14	1/6/15	\$40,000	\$40,000
NEW CURATIVE REHABILITATION	2/5/15	2/12/15	\$1,124,415	\$1,124,415
NEW VISIONS TREATMENT HOMES OF WI, INC	1/29/15	3/2/15	\$42,000	\$42,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 8/17/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
NEW VIEW INDUSTRIES	11/20/14	1/13/15	\$43,240	\$43,240
NORTHWEST PASSAGE	12/15/14	2/9/15	\$67,500	\$67,500
ODD FELLOW REBEKAH HAVEN	11/20/14	11/25/14	\$140,000	\$140,000
OPTIONS FOR INDEPENDENT LIVING INC	7/27/15	8/3/15	\$10,000	\$10,000
OPTIONS LAB INC	1/27/15	2/5/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	12/11/14	1/15/15	\$100,000	\$120,000
ORLICH AFH	11/20/14	12/15/14	\$95,854	\$95,854
OSTAPYUK AFH	11/20/14	1/6/15	\$56,058	\$56,058
PANTZLAFF AFH	11/20/14	12/4/14	\$28,904	\$28,904
PARAGON INDUSTRIES	12/15/14	1/22/15	\$746,800	\$746,800
PARENT TEAM	12/15/14	1/6/15	\$227,300	\$247,300
PARMENTIER AFH	11/20/14	12/1/14	\$91,465	\$91,465
PATIENT PINES	11/20/14	11/24/14	\$284,000	\$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	12/11/14	12/18/14	\$25,000	\$25,000
PNUMA HEALTH CARE	12/11/14	12/22/14	\$358,600	\$358,600
PRODUCTIVE LIVING SYSTEMS	11/20/14	1/15/15	\$768,452	\$768,452
RAVENWOOD BEHAVIORAL HEALTH	12/11/14	1/15/15	\$70,600	\$70,600
REHAB RESOURCES	12/11/14	1/6/15	\$122,200	\$122,200
REM-WISCONSIN II, INC.	11/20/14	12/1/14	\$1,335,480	\$1,385,461
RENNES ASSISTED LIVING CORP	11/20/14	12/1/14	\$75,000	\$75,000
RES-CARE WISCONSIN	11/20/14	12/11/14	\$19,344	\$19,344
ST. VINCENT HOSPITAL	12/11/14	1/20/15	\$117,300	\$117,300
SALDANA AFH	12/8/14	1/19/15	\$43,360	\$43,360
SCHAUMBURG, LAURIE	12/15/14	1/20/15	\$25,000	\$25,000
SCHULTZ AFH	11/20/14	1/13/15	\$107,772	\$107,772
SKORCZEWSKI AFH	11/20/14	1/6/15	\$18,660	\$18,660
SLAGHT AFH	11/20/14	12/8/14	\$55,246	\$55,246
SMET AFH	12/11/14	1/22/15	\$54,257	\$54,257
SOUTHERN HOME CARE SERVICES	11/20/14	12/11/14	\$35,580	\$35,580
SPECTRUM BEHAVIORAL HEALTH	3/30/15	4/30/15	\$50,000	\$50,000
STARR/DINGER AFH	11/20/14	12/8/14	\$23,700	\$23,700
STEVENS AFH	11/20/14	1/6/15	\$30,905	\$30,905
STILLING AFH	12/11/14	12/22/14	\$32,802	\$37,758
STIRLING PCW SERVICES	12/11/14	1/6/15	\$20,000	\$20,000
TALBOT AFH	12/15/14	1/6/15	\$23,838	\$23,838
TANZI AFH	11/20/14	12/1/14	\$85,330	\$85,330
TOMORROW'S CHILDREN INC	1/20/15	1/29/15	\$100,000	\$100,000
TREMPEALEAU	12/11/14	12/22/14	\$1,487,700	\$1,487,700
VALLEY PACKAGING INC.	11/20/14	12/22/14	\$10,386	\$10,386
VANLANEN RECEIVING HOME	12/15/14	1/20/15	\$19,710	\$19,710
VILLA HOPE	12/15/14	1/12/15	\$1,730,700	\$1,838,824
VISIONS OF N.E.W. LLC	12/15/14	12/22/14	\$107,467	\$107,467
WARREN, JOHN MD	12/22/14	1/6/15	\$165,000	\$165,000
WAUSAUKEE ENTERPRISES	11/20/14	12/4/14	\$18,586	\$18,586
WE ARE HOPE	12/8/14	12/15/14	\$20,400	\$20,400
WILLOWCREEK AFH	11/20/14	12/4/14	\$445,136	\$445,136
WISCONSIN EARLY AUTISM PROJECT	12/15/14	12/22/14	\$300,000	\$300,000
WISCONSIN FAMILY TIES	12/16/14	1/6/15	\$26,000	\$26,000
ZAMBON AFH	11/20/14	11/24/14	\$25,334	\$28,687
ZIESMER AFH	11/20/14	11/24/14	\$79,716	\$79,716
TOTAL			\$71,707,386	\$73,602,307

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 3, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Individual	Family Support	6/30/15	
Individual	Summer Day Care	6/30/15	
Individual	Respite	7/2/15	
Individual	Rent	7/13/15	
Bay Alarm Medical	Medical Emergency Alert	7/13/15	
YMCA of Northern Rock County	Family Support	7/20/15	
Gabert & Rusch Properties	Rent	7/20/15	
Individual	Mileage	7/27/15	
Metropolitan Family Services	Spanish Parenting Classes	7/27/15	
Connecting Cultures	Translation Services	7/27/15	
Lemense Quality Homes	Builder	8/3/15	

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 17, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Metropolitan Family Services	Spanish Parenting Classes	7/27/15	
Connecting Cultures	Translation Services	7/27/15	
Lemense Quality Homes	Builder	8/3/15	
Individual	Family Support	8/10/15	
Individual	Volunteer Guardian	8/10/15	
Individual	Family Support	8/10/15	
Georgetown Apartments	Rent	8/10/15	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: August 17, 2015

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Options for Independent Living	CCS Services	\$10,000		
Denmark Senior Living	Assisted Living	7,500		